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THE WHITE HOUSE

WASHINGTON

February 16, 1966

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS
AND AGENCIES

A year ago today I wrote you of my desire to improve the Federal Government's employee safety programs.

At that time I issued a Safety Policy for the Federal Service and initiated Mission SAFETY-70 to achieve a 30 percent reduction in each agency's work injuries and costs by 1970.

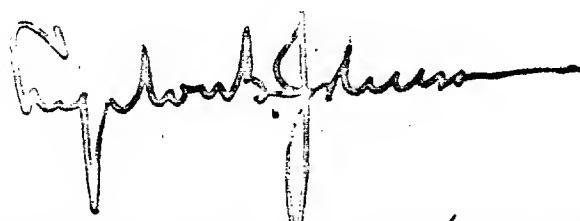
Your reports to me last spring set forth your plans to meet our long-range objective to reduce the waste in manpower and materials arising from accidents.

I should now like to receive by May 1, 1966, from the head of each executive department and agency a summary report of developments in 1965.

This Mission SAFETY-70 report should include:

- (a) actions taken;
- (b) specific accomplishments;
- (c) areas of weakness which still need strengthening;
- (d) agency plans for 1966.

I appreciate that steps have been taken in the past year to strengthen the government's safety programs but much more must be undertaken to emphasize our continuing concern and to assure effective implementation.



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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS		DATE	INITIALS
1	DD/S			
2	Director of Security			
3				
4				
5				
6				
	ACTION	DIRECT REPLY	PREPARE REPLY	
	APPROVAL	DISPATCH	RECOMMENDATION	
	COMMENT	FILE	RETURN	
	CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

2 - For action and preparation of a reply for
DCI signature.

SUSPENSE: 25 April

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

O/Executive Director/HKnoche

17 Feb 66

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Mr. William T. Knox
Chairman
Guidance and Evaluation Panel
The White House
Washington, D. C.

Dear Mr. Knox:

Thank you for your letter of 8 February, in which you request information on the major programs of this Agency for improving the means for handling intelligence information.

You may expect our response by 4 March.

As you know, I have designated Mr. Paul A. Borel as the Agency point of contact to provide such information as your panel may need to carry on its important work. Please feel free to contact him directly on this or other requirements you may have.

Sincerely,

(Signed) W. F. Raborn

W. F. Raborn
Director

O/DDI/PABorel:fbr (14 Feb 66)

Rewritten: O/ExDir/HKnoche:blp (14 Feb 66)

Distribution:

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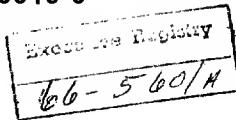
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As you know, I have designated Mr. Paul A. Borel as the Agency point of contact to provide such information as your Panel may need to carry on its important work. Please feel free to contact him directly on this or other requirements you may have.

I regret that I was not able to meet with the Panel on your last visit, but hope to remedy this soon.

Sincerely,

W. F. Raborn

Mr. William T. Knox
Chairman
Guidance and Evaluation Panel
The White House
Washington, D. C.

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O/DDI:PABorel:fbr (14 February 1966)

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